



Comhairle na nDochtúirí Leighis
Medical Council

**Medical Council
Accreditation Inspection of
Perdana University – Royal College of Surgeons in Ireland
Malaysia and Dublin**

Wednesday 9th April 2014 at 2.30 pm

Visiting Team

Ms Anne Carrigy (Chair of the Visiting Team and Medical Council Member)
Dr Anne Keane (Head of Education and Training)
Ms Karen Willis (Senior Executive Officer, Education and Training)

Representatives from PU-RCSI Office

Ms Judith Gilroy (Associate Director for Academic Affairs)
Ms Julie Creedon (Programme Manager, Dublin Programme Office)
Ms Lorraine Harte (Senior Faculty Co-Ordinator Dublin Programme Office)

Introduction

Following the accreditation inspection to Perdana University – Royal College of Surgeons in Ireland on 12th and 13th March 2014, it was agreed that a small contingent from the Medical Council Team would visit the Perdana University – Royal College of Surgeons in Ireland programme office based in Dublin on 9th April 2014.

The five-year programme delivered in PU-RCSI is based on the existing programme delivered by the Royal College of Surgeons in Ireland at its campuses in Dublin and Bahrain. In the report of the Inspection, the Team commended PU-RCSI on the obvious progress which had been made in the last year, especially in implementing the recommendations made by the Medical Council Team in February 2013. The purpose of the additional meeting was to discuss the respective responsibilities and communication engagements of the Dublin Office and the Perdana Office.

Respective Responsibilities of the Dublin Office and the Perdana Office, Communications and Frequency of Engagement with the Perdana Office

The Team was given an overview of the respective responsibilities of the Dublin Office and the Perdana Office and received confirmation that there is contact on a regular (daily) basis, as well as weekly teleconference calls (to include the Registrar of PU-RCSI).

Student and Faculty Administration

The administration of admissions for PU-RCSI students is organised locally in Malaysia.

The Team was informed that PU-RCSI endeavour to put the lecture notes on Moodle in good time and that the Malaysian Medical Council do not approve of live streaming of lectures.

The Team raised the issue of Occupational Health facilities in the Perdana campus and referred to the recommendation in the report that PU-RCSI give consideration to

arranging access to a Student Health Service, including Occupational Health, at the Perdana campus.

Finally, the Team was assured that there is evidence of planning in the recruitment process and that all posts, including the Lead in Medicine as currently advertised, are advertised in good time to ensure that the incumbent has sufficient time to settle into the role prior to the commencement of the academic year. The Chair requested that PU-RCSI keep the Medical Council apprised of developments in this regard.

Curriculum Development and Quality Assurance

The Team was informed that the responsibility of the Dublin Office is to act as a bridge and a support link with the Perdana Office and to ensure the programme and curriculum, as delivered in Perdana, is the same in every respect as the programme, as delivered in Dublin. There are regular operational meetings and the Dean, Professor Cunningham, meets with the programme office in Dublin two to three times per year. The Curriculum and Operations Affairs (COAC) Committee meet regularly to discuss curriculum and operational activities. Feedback is sought from the faculty staff based in Perdana as to how the programme is being implemented. Curriculum Development is discussed between the various Module Co-ordinators and the various Cycle Committees.

The student voice is very important and students are represented on the Cycle Committees and other committees within PU-RCSI and the Team was advised that RCSI will continue to ensure that the 'loop is closed' in terms of giving feedback to students after an issue has been resolved.

The Team was assured that PU-RCSI quality assure their programme through internal quality reviews and through appointing external examiners. All examination scripts from PU-RCSI are returned to Dublin for moderation.

Student Electives

The Team heard that students at PU-RCSI have the opportunity to attend the Summer Research Programme based in Dublin, and there is sponsorship available from RCSI. The Team heard that one student had availed of a scholarship last year and another student was availing of a scholarship in 2014 at a hospital to be confirmed.

Assessment of Students

The Team was given an overview of the administration and co-ordination of Examinations, particularly organising the OSCE examinations. The Team was assured that while a difficulty arose in the past regarding the availability of final papers on the assessment forum in time for printing of the examination papers, steps have now been taken to ensure that the final version of examination papers are now clear to staff printing the papers in Perdana and are available in good time. There are additional logistics regarding administering the same examination in different time zones but this is managed effectively.

All students in PU-RCSI are aware of the Appeals Process both at orientation and on the examinations section on Moodle but to date, there have been no appeals.

Any disciplinary procedures are handled locally by PU-RCSI in Malaysia and everything is reported back to the Dublin office.

The Team was given data on the Attrition Rate of students in PU-RCSI and to date no students have been discontinued from the programme although a very small number of students have been required to repeat a year.

Any other business

There being no other business, the meeting concluded at 3.15 pm.